

## **Women's 5K Walk/Run COVID-19 Event Management Plan**

### **PURPOSE**

This COVID-19 Safety Plan will detail how we will reduce the risks of COVID-19 at the Women's 5K Walk/Run.

The minimum standards for managing the risks of COVID-19 have been determined by Public Health. For current Public Health Directions, see [coronavirus.tas.gov.au](https://coronavirus.tas.gov.au).

### **SCOPE**

Under the *Work Health and Safety Act 2012 (TAS)*, as a business, we must manage the risks of COVID-19 entering or spreading at our event. We may not be able to eliminate the risk completely. Instead, we will consider other ways to reduce the risk as far as reasonably practicable. This may involve the use of substitution, isolation, engineering or administrative controls.

As per the Events Framework for COVID-19 Safe Events and Activities in Tasmania guidelines (updated in May 2022), Cancer Council Tasmania is not required to apply or gain approval to hold a small to medium size event, as we will have less than 5001 patrons at the outdoor venue.

We will use the most effective level of control, noting that there may need to be a combination of controls. We will also maintain and regularly review our control measures to ensure they remain effective. This plan identifies exactly what controls we will put in place to mitigate identified risks.

### **APPLICATION**

COVID safe behaviours – communicate with patrons before and during the event:

- To not attend if unwell or instructed to isolate or quarantine.
  - This will be noted on our social media event pages, on the website and in our event guide.
- To maintain 1.5m physical distance.
  - The 1.5 metre requirement for physical distancing is 'where practicable'.
  - The maximum number of people permitted on a premises includes staff, volunteers, participants, performers, spectators, staff, officials, athletes, children and babies.
  - Audience members will be at least 1.5m away from the performers. During performances, MC announcements will be made to encourage people to wear their face mask and keep their distance from other patrons.
- To follow cough etiquette and personal hygiene.

#### *Physical distancing*

Maintain physical distancing between staff and patrons, where practicable by using:

- Visual cues in free moving, retail, food and drink vendor and bathroom areas.
- Ground markings, barriers, signs, posters or one way flow direction of travel for walkways.

Manage the flow of people to minimise queuing and crowding:

- Multiple entrance and exit points.

- The site of the event City Park Launceston has 8 entrances/ exits for participants to choose from. Our participant registrations won't exceed 2000 and spectators will be encouraged to support from both the park and the 5km route.
- Gates will be opened a couple of hours prior to the event starting and patrons are encouraged to arrive early to prepare for the fun run. Due to the nature of the event, the participants will be spread out through the city completing the 5km – therefore participants will not be in the one location for more than 1 hour.
- Short event
  - Participants will be encouraged to leave the event as soon as they have completed their 5km, thus reducing the number of people remaining at City Park.

### *Hygiene*

We will provide adequate hand sanitiser and soap for patrons to wash their hands such as:

- Hygiene stations at entrances and throughout the venue.
- Display signs or posters in prominent locations that show good hygiene and hand washing practices.

Maintain venue cleaning and hygiene standards:

- Ensure toilets are working and bathrooms have running water for hand basins, soap, disposable hand towels or dryers.
- Ensure high touch surfaces and bathrooms are cleaned frequently.
- Due to the short nature of event, the bathroom facilities will be checked at the beginning 8:30am, middle 9:30am and at 11:30am at the end of the event.

### *Face masks*

We will encourage patrons to wear a face mask where appropriate to protect yourself and those immunocompromised among us that may be attending Women's 5K Walk/Run.

The Women's 5K Walk/Run is a physical event with participants walking or running a 5km route through the City of Launceston, we will strongly encourage all patrons to wear their mask where possible and physical distancing will be encouraged on the 5km route to ensure the safety of all patrons.

MC announcements, social media posts and event guide information.

### *Vaccination*

Cancer Council Tasmania are following the guidance of Public Health and the Tasmanian State Government. Therefore, there is no mandate for patrons to be vaccinated to attend the event.

### *Compliance*

There will be dedicated COVID-19 marshals who will have a direct responsibility for engaging with patrons about COVID safe behaviors. COVID-19 marshals will be visible, easily identifiable and appropriately trained.

All COVID-19 marshals are required to complete the following online COVID-19 Infection Control Training and provide a copy of the certificate to Cancer Council Tasmania:

<https://www.health.gov.au/resources/apps-and-tools/covid-19-infection-control-training>

COVID-19 marshals will be volunteers who are over the age of 18 years.

There will be one marshal for every 750 patrons.

The types of things a COVID-19 marshal will help with include monitoring for unwell persons, the availability and use of hand sanitiser or soap, cleaning logs, physical distancing and overcrowding, high risk activities and to remind or help attendees to use the Check in TAS App. Should the marshal identify an unwell patron, they shall assess the situation with the Women's 5K Coordinator / Committee member and act appropriately (ie – discuss with the patron, which may result in asking them to leave the venue).

Patrons not adhering to the plan will be spoken to and if still not adhering, removed from the venue by a committee member and/or security.

#### *Vendor and Supplier management*

The COVID-19 Management Plans from the vendors, suppliers and contractors will be reviewed and managed by the Event Coordinator. We shall sight, review and understand the venue Safety Plan.

### **COMMUNICATION**

All volunteers, committee and staff members will receive adequate training and information to fully understand the requirements of the plan.

The website, posters, MC announcement, pre-event communication, social media and the event guide will all be sources of information for all patrons. All staff, committees and volunteers will be informed and encouraged to enforce COVID-19 safety behaviours.

### **REVIEW**

The Event Coordinator will review the COVID-19 Event Management Plan in accordance with changes that are implemented by Public Health. Plans will be updated and provided to the public via the Women's 5K website, with changes / updates communicated through social media and emails to all registered teams and participants.